



UNIVERSITY OF DELHI
Examination Branch

Ref. No. Exam VII/Conduct/2021-2022/597
Dated 29.10.2021

To
The Dean/Head/Principal
Director SOL/NCWEB

Subject: Conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field Work for the Academic session 2021-2022.

Sir/Madam,

The following procedure shall be followed for conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field work which are required for completion before the conduct of Semester Theory Examinations November/December-2021.

- 1. Internal Assessment:** Instead of the three existing components of Internal Assessment viz Class Tests, Tutorial Test and Attendance, only one component defined i.e. internal assignments may be carried out for the current semester for this examination, except SOL as a special measure due to covid pandemic. Internal Assessment of the students should also be carried out using IT tools. Teacher should give the assignment to the students in the prescribed format via email/Google classroom etc. The student should submit the solved assignment to the teacher via email in a defined time. The top of the Assignment must have Program name, Semester, Title of paper and Name of the Student. After evaluation, respective teacher will submit the result of the same to the o/o the Principal of the college and to the o/o of the Head of the Department in the case of PG. Those who have already completed the process of internal assessment in the continuous form or as per existing rule in this regard are required to submit the same to the o/o the Principal of the respective college.
- 2. Examination of Practical Courses may be defined for UG and PG courses separately as follows:**

For UG Courses:- Based on Practical syllabus, the teacher will give the assignment to the student. The students would submit the solved assignment to the concerned teacher via email/the online teaching platform recommended by the teacher in a stipulated time period. The name of programme Semester, title of practical paper and name of the student should be mentioned at the top of the answer sheet by the student before submission.

Those who have done similar exercises during the conduct of online practical classes may use the assessment of practicals for a particular paper.